



## IMMUNISATION POLICY

(M)

### Mandatory – Quality Area 2

#### POLICY

Under the No Jab No Play law, Outlets Co-operative Neighbourhood House LTD have a have certain obligation to ask parents/carers to provide child/rens Immunisation History Statement from the Australian Immunisation Register.

#### PURPOSE

The purpose of this policy is to manage and prevent the spread of infectious illnesses and diseases. Outlets has a duty of care to ensure that all children, families and educators are provided protection and care during the hours of operation. This includes notifying children, families and educators when an excludable illness or disease is present in the service; maintaining a record of children's and educators' immunisation status; complying to relevant health department exclusion guidelines; and Increasing educators' awareness of cross infection.

#### SCOPE

This policy applies to children, families, staff, Committee of management, volunteers, placements and visitors of the service.

#### DEFINITIONS

'No Jab, No Play' is the name of legislation that requires all children to be fully vaccinated unless they have a medical exemption to be enrolled in childcare or kindergarten in Victoria.

**AIR:** Australian Immunisation Register

**NHMRC:** National Health and Medical Research Council

#### PROCEDURE

This is assessable via The My Gov Website. Parents can also access information by contacting their local Maternal Health Nurse.

A child cannot attend the service until acceptable documentation is provided, unless they qualify for the grace period of 16 weeks in which parents must provide.

Once a child is enrolled, two times a year, all parents/carers must provide a current Immunisation History Statement for attending children that shows the child is up to date with immunisations.

#### ***Approved Provider, Nominated Supervisor, Day to Day Supervisor procedures***

The centre will Display wall charts about immunisation

- Review children's immunisation regularly, updating the child's records kept at the service electronically and hard copy. We will notify parents when their child's immunisation record is required.
- Not enrol a child into the Service unless approved documentation has been provided that confirms the child is fully immunised for their age or has a medical reason not be immunised.
- Notify families when an outbreak of an immunise-able disease occurs
- Exclude any child who is not immunised from the Service if and when an outbreak of an immunise-able infectious disease occurs to protect that child and to prevent further spread of infection. In the instance of the child being immunised and the Immunisation record not provided to the Service – the child would be viewed as not being immunised.



### ***PARENT/GUARDIAN responsibility***

Families must Provide the service with a copy of one or more of the following documents:

- An Immunisation History Statement which shows that the child is up to date with their scheduled vaccinations
- An Immunisation History Form on which the immunisation provider has certified that the child is on a recognised catch-up schedule.
- An Immunisation Medical Exemption Form which has been certified by a GP.
- An Interim Vaccination Objection Form for Enrolment in VIC Child Care Centres that has been co-signed by a medical practitioner or authorised nurse immuniser and a parent.
- Provide the service with an updated copy of their child's current immunisation record every 6 months.

### **Background, Resources and Relevant Legislations**

- Department of Health and Human Services
- Australian Children's Education & Care Quality Authority.
- Australian Immunisation Register Act 2015
- Children's Services Act 1996
- Children's Services (VIC) Regulations 32/2020
- Staying Healthy 5<sup>th</sup> edition 2013 - NHMRC

### **RESOURCES/ATTACHMENTS:**

- Infectious Disease exclusion Chart
- Centres - Parent Information Handbook

### **AUTHORISATION**

This policy was adopted by the Approved Provider of [Service Name] on

**REVIEW DATE: 23/05/2023**